

## VFA/RFA Application Process

- 1) Decide which program best meets your need and submit an application. You may apply for either of the assistance programs. **Submit a separate application for each program is applying for both.** Applications must be post marked or date stamped by March 15, 2011
- 2) Application for funds must be made on the form "2011 Volunteer Fire Assistance & Rural Fire Assistance Application"
- 3) On the application, be sure to list the name of the individual who is knowledgeable about the needs of the department and who has the authority to speak for the department. The telephone number(s) for this individual and best time to contact them are required
- 4) On the application show in as much detail as possible what the grant funds and matching funds will be used to purchase. Rank your items by priority, with your most important item first
- 5) Sign and date and return with your application; Assurance – Non Construction Programs and Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements forms and provide documentation of VFD 10% matching share.
- 6) Questions may be directed to the Fire Management Officer at your nearest Forestry Office.
- 7) Keep one copy and send the original application, properly signed, dated and addressed including zip code to your nearest Forestry Office:

### **Northern Region Fire Management Office**

3700 Airport Way  
Fairbanks, Alaska 99709  
(907) 451-2676 / fax: (907) 451-2690  
**Ken Stump, Fire Mgmt. Officer**

### **Delta Area Office**

P.O. Box 1149  
Delta Junction, Alaska 99737  
(Mi. 267.5 Richardson Hwy.)  
(907) 895-4225 / fax: (907) 895-2125  
**Al Edgren, Area Forester**

### **Fairbanks Area Office**

3700 Airport Way  
Fairbanks, Alaska 99709-4699  
(907) 451-2600 / fax: (907) 458-6895  
**Robert Schmoll, Fire Management Officer**

### **Tok Area Office**

Box 10  
Tok, Alaska 99780  
(Mile 123 Tok Cutoff.)  
(907) 883-5134 / fax: (907) 883-5135  
**Hans Smith, Fire Management Officer**

### **Coastal Region Fire Management Office**

101 Airport Road  
Palmer, Alaska 99645  
(907) 761-6238 / fax: (907) 761-6227  
**Judith Reese, Fire Mgmt. Officer**

### **Mat-Su Area Office**

101 Airport Road  
Palmer, Alaska 99645  
(907) 761-6300 / fax: (907) 761-6319  
Burn Permit: (907) 761-6338  
**Norm McDonald, Fire Management Officer**

### **Southwest Area Office**

Box 130  
McGrath, Alaska 99627  
(907) 524-3010 / fax: (907) 524-3420  
**Ray Kraemer, Fire Management Officer**

### **Kenai/Kodiak Area Office**

42499 Sterling Highway  
Soldotna, Alaska 99669  
(Mi. 92.5 Sterling Hwy.)  
(907) 260-4200 / fax: (907) 260-4205  
Burn Permit: (907) 260-4269  
Fireline: (907) 260-3473  
**Howie Kent, Fire Management Officer**

**Valdez/Copper River Area Office**

P.O. Box 185  
Glennallen, Alaska 99588  
(Mi. 110 Richardson Hwy.)  
(907) 822-5534 / fax: (907) 822-8600  
**Gary Mullen, Area Forester** [email](#)

**Northern Southeast Area Office**

P.O. Box 263 (Gateway Building)  
Haines, Alaska 99827  
(907) 766-2120 / fax: (907) 766-3225  
**Roy Josephson, Area Forester** [email](#)

**Southern Southeast Area Office**

2417 Tongass Avenue, Suite 213  
Ketchikan, Alaska 99901  
(907) 225-3070 / fax: (907) 247-3070  
**Pat Palkovic, Area Forester** [email](#)